

*Role Description*

<b>POST TITLE:</b>	Elected Young Speaker
<b>DIRECTORATE:</b>	Young Hackney
<b>SERVICE:</b>	Hackney Youth Parliament
<b>LOCATION:</b>	Within London Borough of Hackney
<b>RESPONSIBLE TO:</b>	Youth Parliament Team

**D R A F T   O N L Y**

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**PURPOSE OF ELECTED YOUNG SPEAKER**

- The EYS will represent and promote the Youth Parliament and will champion young people's voices and participation to improve young people's life in the Borough
- The EYS will aim to promote services to Young People and will consult with young people to provide information in order to improve services including those young people who may not often be heard.
- The Elected Young Speaker (EYS) will be part of the Youth Parliament and will be the spokesperson for the Parliament and thus represent the wider views of the young people in Hackney.
- The EYS will attend meetings and event alongside the Mayor in order to promote the above and encourage young people's participation and consult with them as part of the Mayors priorities for young people.

**THE PURPOSE OF THE ROLE:**

The ELS will work towards the achievement of better outcomes for children, young people by

- Giving children and young people the opportunities to be heard and for their voices to make effective change to improve LBH services within the borough.
- To promote to young people the Participation Agenda and encourage young people's involvement in consultations that will shape future planning or service delivery.

- Supporting young people to do things for themselves individually and collectively and to be active participants in their community.
- Provide feedback and dialogue about the programme of youth services and youth provision in all aspects of the boroughs offer to young people.
- This work will be done by attending meeting, events and through the use of social media so that young people are aware of how they can take part in local democracy and active citizenship.

## **KEY TASKS AND ACCOUNTABILITIES**

- To work as part of the Youth Parliament and be accountable to them.
- To engage and build respectful, honest, challenging and supportive relationships with young people.
- To work with young people to help them to develop their skills, knowledge and abilities alongside qualified youth support and development staff.
- To understand and respect the rights of young people and ensure their meaningful participation and their voice is represented.
- To take part in activities with young people in order to encourage, enable and support them to participate fully in services and consultations
- To promote a culture where respect, honesty, and trust enable children and young people to thrive.
- To challenge the attitudes and values of young people to encourage positive participation and active citizenship.
- To work under the direction of qualified staff and on your own initiative; prioritising your workload to meet required deadlines.
- To work collaboratively with the Youth Parliament and the Mayor's office knowing when to seek help, support and advice.

## **GENERAL**

- To work to the Council's practice standards expectations and timescales
- To adhere to Council policy and procedures for safeguarding and health and safety

- To communicate in a way that meets the needs of a diverse audience
- To do any other reasonable duties when required, and help other teams when necessary

## *Person Specification*

Listed below are the key requirements. These will form part of the selection process. The Youth Parliament will vote who will be the two Elected Young Speakers. In addition to the requirements listed below, all work within the Youth Parliament will need a good level of attendance, good time-keeping and a good standard of conduct and behaviour at all times.

### **ESSENTIAL REQUIREMENTS:**

1. Be elected by the Youth Parliament members in a majority vote.
  - **Residency:** Must reside in the London Borough of Hackney.

### **DESIRABLE REQUIREMENTS:**

#### **Skills and Abilities**

- Ability to work well as part of the Participation Team and Young Hackney
- Leadership Skills
- Good communication skills (written and verbal)
- Have clear and legible handwriting
- Good attention to detail and ability to follow instructions
- Ability to form good working relations with young people and represent their views
- Confident and able to present ideas
- Good at listening and taking notes
- Able to debate and challenge respectfully
- Able to use social media responsibly.
- Enjoy meeting new people
- Good Presenting skills to large audiences and at Young Peoples events, including schools.

#### **General requirements**

- A positive and enthusiastic attitude
- Ability to work regular evening and weekends
- Willingness to complete 12 months in the role
- Ability to seek support and guidance from staff and others when needed.